



## **GMTA EXECUTIVE BOARD MEETING AGENDA**

August 19, 2017  
11:15 a.m.

Music Education Building, Room 215  
Clayton State University  
Morrow, Georgia

President Rebekah Healan Boles called the meeting to order at 11:18.

### **APPROVAL OF MINUTES**

The minutes from April 8, 2017 were approved with a motion by Sheryl Wilkinson and a 2<sup>nd</sup> by Charles Hutton.

### **REPORTS OF OFFICERS**

#### **President: Rebekah Healan Boles**

Since our last meeting in April, I have witnessed GMTA Board members and chairs hard at work. Many of you have gone above and beyond to create new initiatives, plan detail after detail for our GMTA events, and to see how you can make a difference for GMTA by using your leadership skills. This is very encouraging to me. For years, GMTA has been fortunate to have hard working, trail blazing individuals who have formed this highly successful organization that we enjoy. It is great to see that the interest in GMTA and that the desire to progress our music community continues on. A very special thank you to each of you who have put time and effort into Auditions, MTNA competitions, the conference, ad hoc committees, building your local associations, endless emails to colleagues, the constant fleshing out of details and for pouring your creativity into GMTA. We all benefit from your efforts!

I am very excited about this year's GMTA Conference on the beautiful campus of Berry College in Rome, GA. A lot of information, including online registration and

hotel information, can already be found on the website. Pre-registration ends on October 16. Conference highlights include Phillip Bush as Conference Recitalist, Scott McBride Smith as our Pedagogy Headliner, Benjamin Warsaw as our 2017 GMTA Commissioned Composer, and many sessions presented by our Georgia's Own. I look forward to seeing you all there!

The Finance and Advisory Committee has been diligently working over the past month. There are many proposals today as a result of their work. Mandy has been actively working with me and many of our former and current officers to upgrade job descriptions. We have made it a priority to get the newly revised job descriptions out to you very soon. It is critical for each of you to read these over and make sure that you have a full picture of your role in GMTA. At the end of your term, we hope to streamline our officer transitions more by having each of you to share with the incoming officers and chairs about your job, any important correspondence that you may have utilized and this job description. Please be aware of our upcoming September deadlines that include GMTA awards and Steinway grants, along with Teacher of the Year nominations and registration for the upcoming MTNA competitions.

I want to encourage each of you to begin planning now to attend then MTNA conference this year which will be held in Orlando, Fl, March 17-21. This is always a time to be refueled and inspired for another great year of teaching. Take advantage of it being so close to us this year and go.

I look forward to the next hour and hearing your reports. Thank you for taking time to be here today and for your service to GMTA.

### **President-Elect: Joy Poole**

#### Local Chapter Events

A monthly email will be sent to LAP's to remind them of events open to all chapters, new procedures etc. Please send events you would like to share to [jpoole@burnthickory.com](mailto:jpoole@burnthickory.com).

#### Membership Drive

NFMTA 9 new members (highest number of new members)

South Georgia MTA 6 new members (6/10 –highest percentage of new members)

A free conference registration will be given to each MTA.

Teacher of the Year Nominations are due September 11, 2017. Complete info can be found on the GMTA Website.

### **Vice-President, Program: Chenny Gan**

### **Vice-President, Membership: Jerico Vasquez**

1. As of August 15, GMTA has 554 members, and 13 are new to the association.
2. I'm working with Mandy on updating the 50-year membership webpage by contacting those our long-time members.
3. For our next newsletter, I'm hoping to get several new and old members to write short articles on the value and benefits of their MTNA memberships. This will encourage current members, which would help retention, and hopefully bring in more members who know about MTNA but have been on the sideline.

### **Vice-President, Publicity: Nancy Riley**

### **Vice-President, GMTA Auditions: Cathy Thacker, NCTM**

2018 GMTA Regional Auditions will be held on March 17. GMTA State Auditions for College Piano & Piano Concerto, Instrumental, Voice and Instrumental Concerto will be held on April 7, 2018, at the University of Georgia. GMTA State Auditions for Pre-College Piano and Piano Concerto will be held on April 21, 2018, at the University of Georgia. Online registration for these events was introduced last year and will continue. The College Piano Concerto event, which debuted in 2017, will again offer a cash prize of \$500 to the winner in lieu of a performance.

A work requirement has been added to 2018 Auditions. "Members who have 5 or more students advancing to Region and/or State will sign up to volunteer on the Teacher Account page of the GMTA website." These teachers must volunteer or pay a \$40 Volunteer Replacement Fee.

Please continue to enter your students in GMTA Auditions, or try it out in 2018! Auditions are comparable to GMEA District and All-State tryouts, and are beneficial to both students and teachers.

Please e-mail me at [csbt88@gmail.com](mailto:csbt88@gmail.com) with any comments you may have.

### **Vice-President, MTNA Competitions: Joanna Kim Doyle, NCTM**

**Executive Director: Mandy Reynolds**

Attached is the final financial statement for 2016-2017. We ended the year with a \$3,094 surplus. We can decide at the FAC meeting what to do with the surplus, but here are some things that have already been brought up:

- 1) \$500 College Piano Concerto winner for 2018 (If we decide to do the \$500 award rather than a performance. This was an expense that we did not think about when creating the 2017-2018 budget.)
- 2) Around \$200-\$250: Southern Division Reception ("upper end or more" of \$100-\$200; email sent to Rebekah from Southern Division)
- 3) \$300 UGA Community Music School (to move their recital off campus during auditions)
- 4) Possibly \$300 to help pay for Scott McBride Smith's expenses at conference headliner

In the past we have also used surplus for:  
Collegiate box lunches at the conference  
GMTA Grants  
Travel Grants  
Save for future GATE Development (online test)

Please let me know if you have any questions about the financial statement!

**REPORTS OF COMMITTEE CHAIRS**

**Arts Awareness and Advocacy: Pam Asberry**

**Certification: Cynthia DeFoor, NCTM**

**College Faculty: Owen Lovell, NCTM**

GMTA President  
GMTA Collegiate Faculty Chair's Report August 2017  
Greetings, colleagues! Although the summer is a slower time of communication among collegiate faculty, I do have a couple of items to report. Our GMTA concert exchange initiative has begun, with eight of our members from eight different Georgia institutions expressing interest or volunteering a date. GMTA guest faculty performances/presentations will take place between this month and

February. In the spring semester, I intend to inquire about starting the same initiative as an exchange between Georgia and a neighboring state, for a more diverse and resume-enhancing experience. As each of Georgia's higher-education music programs begin their fall semesters, I will put out a broadcast email to all NASM-accredited departments to encourage membership in MTNA/ GMTA/Local Associations. In particular, I'd enjoy seeing a greater amount of membership among non-pianists, since collegiate faculty drive a lot of the content of our state conferences (just for a change of pace and some new perspectives).

Finally, as Dr. Joanna Kim will report, the MTNA state competition will be held at my campus, Georgia College, on October 20-21. I would encourage anyone participating in the event, who will need overnight accommodation, to reserve a hotel room as quickly as you know your performance date and times, as there's another festival in Milledgeville that weekend. I hope to see many of your students participating in this great event!

Best wishes to all of you, Dr. Owen Lovell, NCTM Assistant Professor of Piano  
Georgia College

### **Collegiate Chapters: Soohyun Yun, NCTM**

I am excited to tell you that I recently accepted a position at Radford University in VA, and am preparing for moving by 8/21. It's an All-Steinway schooster program and beautiful concert hall! I will teach applied piano and will be in charge of accompanying assignments in Radford. I am excited to join the Radford, but also very sad to leave my wonderful community in Ga.

I hope you understand I may not have a chance to meet GMTA members before moving, but I am still planning to visit Atlanta. Radford is near Blacksburg and Roanoke, VA and 6 hrs. of driving from Atlanta.

For the past years, it was my privilege to work with such dedicated members of GMTA. As Collegiate Chapters Chair of GMTA, MTNA-GA Composition Competition Chair, Cobb County MTA Program Chair, it was such a pleasure for me to work with supportive and dedicated teacher's group. I believe GMTA is truly a leading group to other teachers' organizations for countless activities and member's dedication. I am so grateful to contribute to GMTA for the past 7 years. I wish GMTA to continue its success and will stay in touch!

Dr. Stephanie Neeman of Valdosta State University has agreed to replacing Soohyun as Collegiate Chapters Chair.

## **Finance/Advisory Committee: Robin Engleman, NCTM**

### **MINUTES JULY 29, 2017**

**MEMBERS PRESENT:** Robin Engleman, Rebekah Healan, Joy Poole, Dawn McCord, Jan Adams, Jason Bennett & Mandy Reynolds. **ALSO PRESENT:** Cathy Thacker

### **AUDITIONS**

- Cathy Thacker, VP GMATA Auditions, led us in a review and discussion of the newest Auditions category, College Piano Concerto. The following recommendations were made for the 2017-2018 year. Joy Poole, GMATA President-Elect, will notify the Local Association Presidents of any changes per 2.5.5.6 of the Procedural Manual.
- There is interest in adding a Pre-College Duet Category. Rebekah Healan will appoint an ad hoc committee to explore this possible addition. It was also suggested to get Piano Duet statistics from MTNA.
- Joy Poole and Mandy Reynolds reported on the following new teacher and web-related issues involved with Auditions registration.
  - Work requirements (from the August, 2016 EB minutes) “Beginning with the 2018 Auditions, a work requirement will be imposed on teachers with five or more students entered in the Regional and State Auditions. If the teacher cannot fulfill a volunteer position, then the teacher must appoint a substitute (age 17 or older) or pay a \$40 fee to compensate a college student to assist.”

There was discussion to change the number of students to three or more students in the future, but consensus was to wait to see how this year goes.
  - Late registration policy
- Cathy addressed other issues such as additional state charges, challenges in individual regions, a (very) few teacher/parent complaints and options for faster posting of results.

### **GEORGIA CHARITABLE REGISTRATION FORM**

- Mandy reported that the Georgia Charitable Registration Form has been completed and sent in.

### **JOB DESCRIPTIONS**

- Mandy and Rebekah have been working at updating all current job descriptions. Job descriptions needing to be completed are: President, VP

Competitions, Immediate Past President, Arts Awareness and Advocacy Chair, FAC Chair, Judges List Chair and Technology

- There was discussion that there was no need for Technology Chair as Mandy handles everything in that area. In order to delete this position, the Executive Board would need to vote on it.
- (added since the FAC meeting) Rebekah has received notice that Soohyun Yun, GMTA Collegiate Chapters Chair is leaving her position at KSU. Dr. Stephanie Neeman, of Valdosta State University, has agreed to complete Soohyun's term.

## **CONFERENCE**

- Exhibit tables are sold out – 9 paid
- Conference boxed lunches (includes bottled water) at 10.29 (\$11.01 with tax)
- Banquet menu – went with meal as opposed to buffet – Fall Harvest Salad – Roasted Breast of Chicken, Rosemary Fingerling Potatoes, Green Beans and Mushrooms or Italian Roasted Vegetables– Apple Pecan Bundt Cake - \$22.24 with tax.
- Prices for registration forms – Box Lunch: \$12, Banquet: \$25. The added cost from the menu prices will cover the complimentary meals.
- We received a request for reimbursement of expenses for VP Programs. In lieu of any stipend for VP Programs, discussion ensued regarding the possibility of giving VP Programs and GMTA President free conference registration as well as free banquet and box lunch tickets.

PM 9.1 – All GMTA members attending the Conference will pay the registration fee, including officers, chairs, presenters, performers, presiders, and monitors.

PM 18.1 – Established procedural guidelines, which are adequately serving GMTA, shall not be changed solely for the purpose of accommodating individual officers or chairs.

## **ALLOCATION OF 2016-2017 SURPLUS (\$3094)**

- \$500 – 2018 Auditions - College Concerto (forgot to include in 2017-2018 budget)
- \$300 – 2017 Conference Pedagogy Headliner additional travel

- \$300 – 2018 Auditions - UGA Music School so we can use Edge Hall on 2<sup>nd</sup> day of Auditions
- \$200 – 2017 Conference Concerto Accompanist
- \$350 – Conference Box lunches
- \$200-250 – Southern Division Reception (“upper end or more” of \$100-200; email sent to Rebekah from Kevin Chance, Southern Division Director.
- Remainder - \$1,144-\$1194 - will be placed in savings for future Conference or online GATE testing expenses

## **MISCELLANEOUS**

- Rebekah Healan discussed using a committee for selecting future Commissioned Composers. Note – will need to check and possibly add to PM.
- Teacher of the Year question brought up by Susan Naylor – we will go by MTNA’s procedures and it looks as if the nominator letter can also be a colleague letter.
- Ideas for website – Rebekah will write a welcome letter from the President.
- EB Vote possibly needed: Rebekah is working to fill the last few committee chairs and MTNA coordinators positions.
- The 2019 GMTA Conference will be November 7-9, 2019.
- Since the passing of longtime GMTA member, Betty Nolting, this summer, the GMTA Composition Award Fund will now be the GMTA Nolting Composition Award Fund, pending EB vote. Discussion ensued regarding the distribution of the Award Funds. The history and intent as well as possible changes to the allocation of these funds will be studied and discussed further at the Spring FAC meeting.
- MTNA Competitions – Rebekah will check with Joanna to make sure that she has all the information and help that she needs.
- Reminder – that we are not allowed to endorse any type of music related initiative, business, etc.
- Reviewed the submitted description of Georgia Musicale Group, organized by Utako Tanigawa.

## **ACTION ITEMS FOR THE EXECUTIVE BOARD MEETING:**

- ACTION ITEM: At the August, 2016 meeting, the FAC recommended and received Executive Board approval that the winner would receive a cash award of \$500 in the first year, if available. This year the FAC recommends the continuation of the \$500 Award for the Winner of the College Piano Concerto event. PM 2.5.3.7.
- ACTION ITEM: The FAC proposes that the wording for College Piano Concerto event be revised to include undergrad students or post high school students, ages 17-21.
- ACTION ITEM: The FAC proposes that the Technology Chair position be eliminated as the Executive Director handles everything in that area.
- ACTION ITEM: The FAC proposes that the VP of Programs and the President receive free conference registration as well as free banquet and box lunch tickets.
- ACTION ITEM: The FAC proposes the allocation of the \$3094 surplus from the 2016-2017 budget as follows:
  - \$500 – 2018 Auditions – College Concerto
  - \$300 – 2017 Conference – additional travel funds for Pedagogy Headliner
  - \$300 – 2018 Auditions – UGA Music School – for our use of Edge Hall on 2<sup>nd</sup> day of Auditions
  - \$200 – 2017 Conference Concerto Accompanist
  - \$350 – Conference Box lunches
  - \$200-250 Southern Division Reception per Kevin Chance, SD Director
  - Remainder \$1,144-\$1194 – placed in savings for future Conference or online GATE testing expenses.
- ACTION ITEM: The FAC proposes that the GMTA Composition Award Fund be changed to the GMTA Nolting Composition Award Fund.

## **PROPOSAL:**

- PROPOSAL: Rebekah Healan proposes that Dr. Stephanie Neeman complete the term of Soohyun Yun as GMTA Collegiate Chapters Chair.

## **GMTA Awards: Kendra Gannaway, NCTM**

## **Independent Music Teachers Forum (IMTF):**

### **MTNA Foundation:**

Collette Keogh is helping Rebekah Healan Boles

## **Piano Judges List: Jana Ritchie, NCTM**

### **Technology:**

### **Theory: Jason Bennett**

GMTA Theory Tests:

The results are posted on the GMTA website.

247 participants in the 2017 GMTA Theory tests (down 11 from last year)

15 chapters that participated this year (out of 20; up from 14 last year)

45 teachers participated this year (down from 57 last year)

Testing went very smoothly this year.

Thanks to the other members of the GMTA Theory committee...

including Donna Dasher and Dr. Susan Thomson for their work and also to all the local Theory administrators and helpers in each chapter.

Thanks to all who support this valuable opportunity for our students!

GATE Theory Tests:

No big changes heading into this year.

Curriculum is under review by Colette, the GATE Administrator, and her committee.

There will likely be changes for next year, and those will be published and distributed widely.

## **NEW BUSINESS**

1. The following six Action Items were recommended by the FAC. After discussion, all action items passed.

a. At the August, 2016 meeting, the FAC recommended and received Executive Board approval that the winner would receive a cash award of \$500 in the first year, if available. This year the FAC recommends the continuation of the \$500 Award for the Winner of the College Piano Concerto event. PM 2.5.3.7.

b. The FAC proposes that the wording for College Piano Concerto event be revised to include enrolled as undergrad students or post high school students, ages 17-21.

c. The FAC proposes that the Technology Chair position be eliminated as the Executive Director handles everything in that area.

d. The FAC proposes that the VP of Programs and the President receive free conference registration as well as free banquet and box lunch tickets.

e. The FAC proposes the allocation of the \$3094 surplus from the 2016-2017 budget as follows:

- \$500 – 2018 Auditions – College Concerto
- \$300 – 2017 Conference – additional travel funds for Pedagogy Headliner
- \$300 – 2018 Auditions – UGA Music School – for our use of Edge Hall on 2nd day of Auditions
- \$200 – 2017 Conference Concerto Accompanist (String Concerto)
- \$350 – Conference Box lunches
- \$200-250 Southern Division Reception per Kevin Chance, SD Director
- Remainder \$1,144-\$1194 – placed in savings for future Conference or online GATE testing expenses.

f. The FAC proposes that the GMTA Composition Award Fund be changed to the GMTA Nolting Composition Award Fund.

2. Rebekah Healan Boles proposed that Dr. Stephanie Neeman complete the term of Soohyun Yun as GMTA Collegiate Chapters Chair. Cathy Thacker 2<sup>nd</sup> the motion. This vote was unanimous.

3. Rebekah Healan Boles announced Lauren McCall as the 2018 Commissioned Composer. Charles Hutton 2<sup>nd</sup> the motion. The vote was unanimous.

## ANNOUNCEMENTS

- (1) **LAPs, Please let us know** (beside your name on the sign-in sheet) names of any upcoming, new Presidents, Presidents-elect, Local Auditions Chair, Theory Chair or GATE Chair for your association and when his/her term begins
- (2) **Steinway Piano Galleries Educator Grants:** Applications for these grants will be sent out by Steinway Galleries this summer and the deadline is September 11, 2017.
- (3) **GMTA Teacher of the Year Award 2017:** Postmark deadline is September 11, 2017. For more information, visit the GMTA web site (<http://www.georgiamta.org/memberResources-teacherOfTheYearApp.php>).
- (4) **Local Association of the Year Award:** Information may be found on MTNA web site at <http://www.mtna.org/programs/awards/award-applications/local-association-of-the-year-award/>
- (5) **MTNA Competitions:**
  - a. 2017-2018 application deadline is 3:00 p.m. Eastern Time on September 13, 2017.
  - b. Current active membership dues for MTNA or a nonmember teacher fee must be paid prior to accessing the student competition application.
- (6) **The 2018 MTNA National Conference** will be held March 17-21, 2018 in Orlando, Florida.
- (7) **The next GMTA Council of Local Association Presidents Meeting and GMTA Executive Board Meeting** will be held at the University of Georgia, Athens, Georgia on Saturday, April 7, 2018.

Carol Payne made the motion to adjourn the meeting and Cathy Thacker seconded the motion. The meeting was adjourned at 1:05.

## FOR YOUR CALENDAR

### 2017:

- **August 14:** Officer reports due to Secretary for upcoming Board meeting
- **August 19:** GMTA Council of Local Association Presidents Meeting and GMTA Executive Board Meeting, Clayton State University, Morrow, Georgia
- **September 11:** Application deadline for GMTA Teacher of the Year, Steinway Teacher Awards, GMTA Teacher Grants (Deadline always on second Monday of September)
- **September 13:** Online application deadline (3:00 p.m. Eastern Time) for MTNA Competitions
- **September 30:** Student Membership Renewal Deadline. Student membership year runs from October 1 thru September 30.
- **October 1:** GMTA Theory Tests (not GATE) mailed to Local Associations
- **October 9:** Pre-registration Deadline for GMTA Conference
- **October 20-21:** MTNA Competitions, Georgia College & State University, Milledgeville, GA
- **November 2-4:** GMTA State Conference, Berry College, Rome, GA
- **December 1:** Deadline for articles to be included in the GMTA Winter Newsletter. [nancy.riley@gmail.com](mailto:nancy.riley@gmail.com)

### 2018

- **January 12-15:** Southern Division Meetings & Competitions, Liberty University, Lynchburg, VA
- **March 15:** Deadline for completed GMTA Theory Tests to be mailed to Diane Boyd
- **March 17:** GMTA Regional Auditions
- **March 17-21:** MTNA Conference, Orlando, FL
- **March 19:** Registration Deadline for GMTA Auditions Applications
- **April 7:** GMTA Council of Local Association Presidents Meeting and GMTA Executive Board Meeting, University of Georgia, Athens, Georgia
- **April 7:** GMTA State Auditions for College Piano, Instrumental, Voice and Instrumental Concerto, College Piano Concerto, University of Georgia
- **April 21:** GMTA State Auditions for Pre-College Piano and Piano Concerto, UGA
- **November 1-3:** GMTA State Conference, University of Georgia, Athens, GA

## **2019**

\*Tentative dates

- **January:** Southern Division Meetings and Competitions
- **\*March 18:** GMTA Regional Auditions
- **\*April 6:** GMTA Auditions, College Piano, Instrumental, Voice and Instrumental Concerto, College Piano Concerto, Location TBD
- **\*April 20:** GMTA Auditions, Pre-College Piano and Piano Concerto, Location, TBD
- **November 7-9:** GMTA State Conference, Location TBD

**GEORGIA MUSIC TEACHERS ASSOCIATION, INC.  
COMPARATIVE STATEMENTS OF FINANCIAL POSITION  
JUNE 30, 2017 AND 2016**

**ASSETS**

	<u><b>2017</b></u>	<u><b>2016</b></u>
ASSETS:		
Unrestricted cash in bank and savings	\$93,696	\$91,463
Restricted cash in banks and CD's	\$25,341	\$25,675
Property and equipment, net of \$984 and \$453 accumulated depreciation	\$1,709	\$2,240
TOTAL ASSETS	<u>\$120,746</u>	<u>\$119,378</u>

**LIABILITIES AND NET ASSETS**

LIABILITIES:		
Prepaid revenues	\$12,370	\$11,962
TOTAL LIABILITIES	\$12,370	\$11,962
NET ASSETS:		
Unrestricted	\$83,635	\$81,740
Permanently restricted	<u>\$24,741</u>	<u>\$25,676</u>
TOTAL NET ASSETS	<u>\$108,376</u>	<u>\$107,416</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$120,746</u>	<u>\$119,378</u>

**GEORGIA MUSIC TEACHERS ASSOCIATION, INC.  
COMPARATIVE STATEMENTS OF ACTIVITIES  
FOR THE YEARS ENDED JUNE 30, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
UNRESTRICTED NET ASSETS:		
SUPPORT, REVENUES, GAINS, AND RECLASSIFICATIONS		
GMTA Dues	\$27,698	\$27,708
Advertising – newsletter	\$5,514	\$5,845
Auditions	\$26,805	\$30,216
Conference	\$15,188	\$15,601
Commissioned Work	\$750	\$750
Labels	---	---
Net investment return	\$25	\$25
Miscellaneous	<u>---</u>	<u>\$20</u>
TOTAL	\$75,980	\$80,164
 EXPENSES		
Executive Sec./Treas. Compensation and taxes	\$23,423	\$22,100
Auditions	\$18,215	\$18,214
Convention	\$12,484	\$16,053
Office	\$3,443	\$2,555
Website expense	\$3,452	\$4,427
Travel	\$3,162	\$3,825
Travel – student grants	\$4,775	\$4,050
GTMA Music teacher grants	\$1,600	\$1,650
Accounting	\$1,500	\$1,600
Commissioned work	\$1,500	\$1,500
Depreciation	\$531	\$435
Loss on assets retired	<u>---</u>	<u>\$258</u>
TOTAL	<u>\$74,085</u>	<u>\$76,668</u>
Change in unrestricted net assets	<u>\$1,895</u>	<u>\$3,497</u>
 PERMANENTLY RESTRICTED NET ASSETS		
Investment income, net of investment expenses	\$25	\$23
Contributions received	\$1,040	\$1875
Awards paid	<u>(\$2000)</u>	<u>(\$600)</u>
Change in permanently restricted net assets	<u>\$935</u>	<u>\$1298</u>
CHANGE IN NET ASSETS	\$960	\$4795
 NET ASSETS AT BEGINNING OF YEAR	<u>\$107,416</u>	<u>\$102,621</u>
 NET ASSETS AT END OF YEAR	<u>\$108,376</u>	<u>\$107,416</u>